



WESTBURY HIGH SCHOOL

Justin Fuentes, Interim Principal
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www.westbury.org

May 21, 2015

Westbury High School Parents,

I want to make you aware that your student may have been in a class led by an associate teacher for more than 30 days. This is a result of staffing issues on our campus.

Our goal at Westbury High School is to ensure that teaching and learning is going on in every classroom, every day, and that all students are successful. To that end, we have added additional support structures to ensure your student is successfully mastering the required content. These supports include:

- A "Teacher of Record" certified by the Texas Education Agency to verify grades presented by the associate teacher.
- A mentor teacher to help the associate teacher plan lessons and create assessments that will ensure students have learned the same information as students in other classes
- Tutors certified by the Texas Education Agency in both English/Language Arts and Mathematics classes.
- Additional tutoring offered by other teachers, and opportunities to attend summer school should you or your student feel it is needed.

I also am attaching a letter regarding Title I, Part A notifying you of this as well.

We appreciate your continued patience and support in this process. Please know now that we are here to support you and your child in every manner possible. Should you or your student have any questions or concerns or need additional help, please contact our school office at (713)556-7143. We are here to help and can work with you to address your needs.

Respectfully,

Justin Fuentes, Interim Principal
Westbury High School

HOUSTON INDEPENDENT SCHOOL DISTRICT
TITLE I, PART A, PARENTAL INVOLVEMENT PROGRAM

Westbury High School - 11911 Chimney Rock Rd, Houston, TX 77035



5/21/2015

TO: Parents of Students Taught by an associate teacher

SUBJECT: **NOTIFICATION TO PARENTS OF TEACHER NOT "HIGHLY QUALIFIED"**

As a parent of a student at Westbury High School, you have the right to know if your child has been assigned to or has been taught for four or more consecutive weeks by a teacher who does not meet the federal requirements of "highly qualified." According to the No Child Left Behind Act of 2001 [P.L. 107-110, Section 9505 (23)], a highly qualified teacher is one who has:

- A Bachelor's degree;
- Demonstrated competency in the subject area assigned to teach;
- Obtained full state certification as a teacher or has passed the state's teacher licensing examination; and
- Not had certification or licensure requirements waived on an emergency, temporary, or provisional basis.

This notice is to inform you that your child has been assigned to or taught by the following teacher(s) who does not currently meet these requirements:

An Associate Teacher

If you have any questions regarding this information, please contact Terry Maldonado at tmaldona@houstonisd.org or 713-723-6015.

Sincerely,

Justin Fuentes, Principal